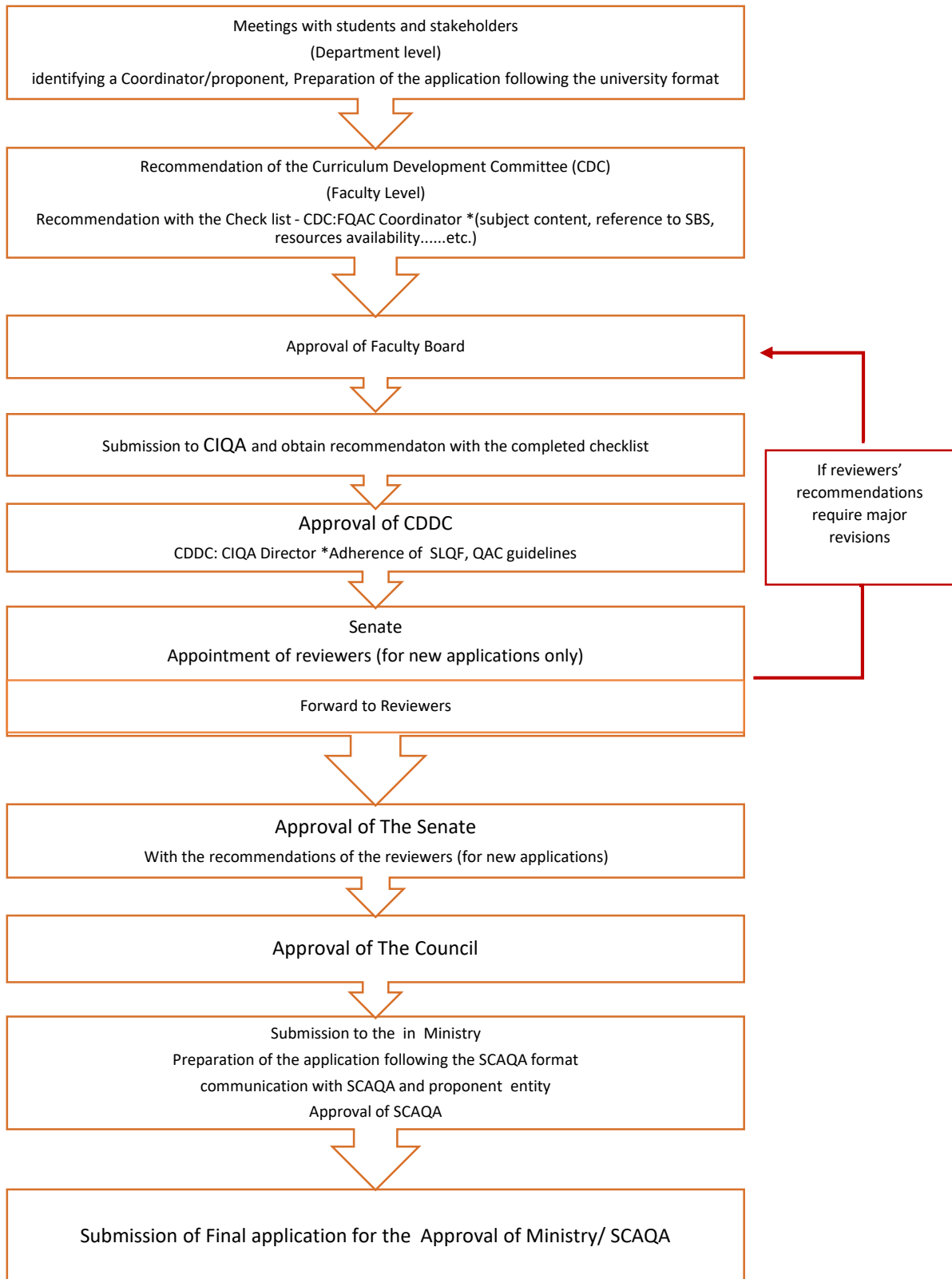
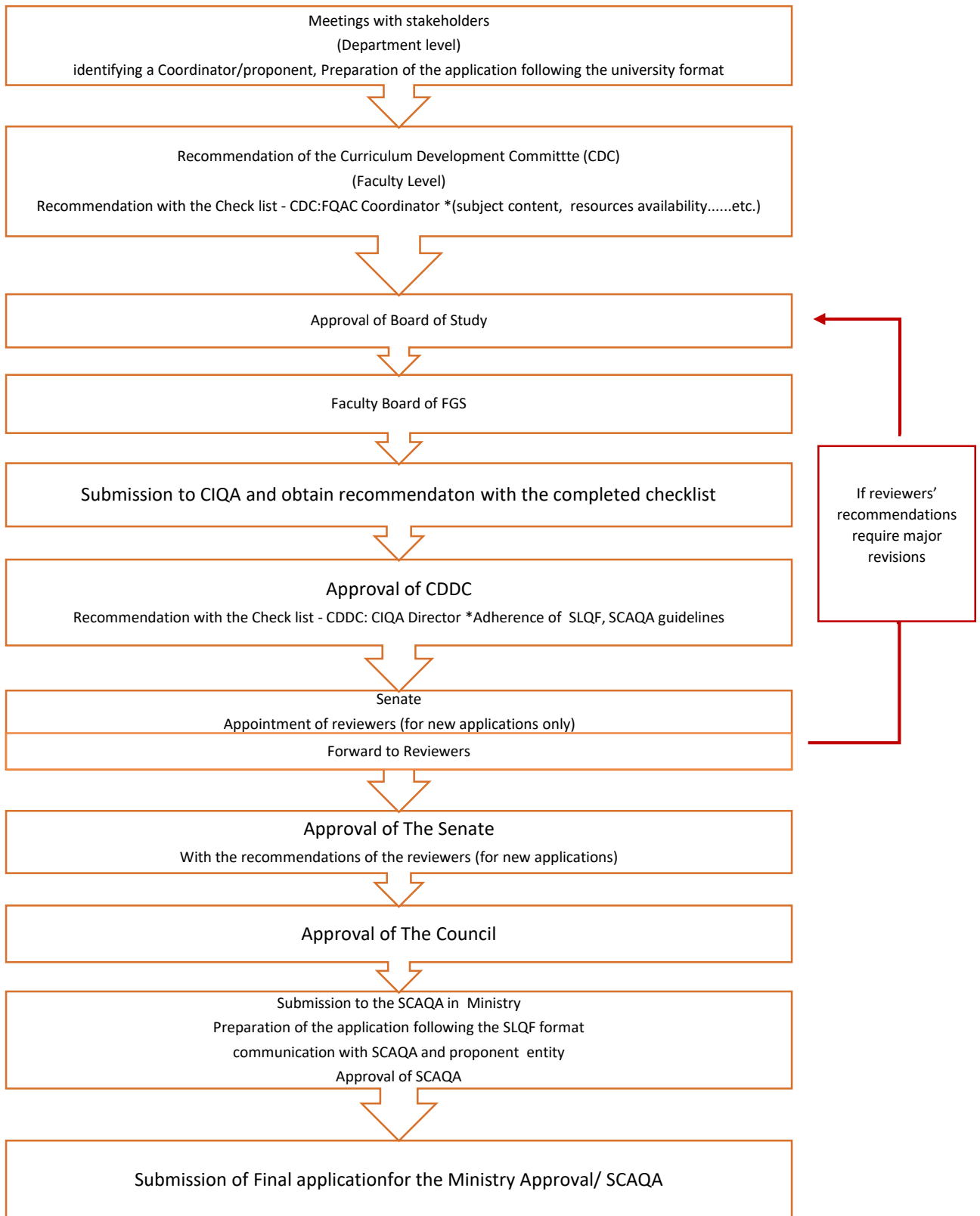


Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval – Undergraduate Programs



Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval – Postgraduate Programs



Major Revisions –Approval of SCAQA is needed

- 1 Changes to the number of academic years required for the study program
- 2 Changes to SLQF qualification type with designators and qualifiers
- 3 Changes to SLQF exit level
- 4 Adding or removing lateral entry and early exit possibilities
- 5 Introduction of a specialization / majoring area in an existing degree program
- 6 Deleting or substituting one or more specialization / major or minor area in an existing degree program

Minor Revisions – Approval of The Senate & Council is needed

1. Revisions to Assessment Criteria
2. Changes to course units
 - Course code and title
 - content
 - credit value
 - Semester etc.

Notes

1. The Subject line of the memo should clearly specify if the proposal is for a new application or a revision.
2. If the proposal is submitted as a revision, the respective Head of Department should clearly certify that the suggested amendments as proposed by SCAQA, or External reviewers are addressed in the revision.
3. The revised proposals should accompany the Reviewers comments / the recommendations suggested by SCAQA.
4. Submission of documents to CIQA (to submit to SCAQA of Ministry) .
5. Submission of documents to Academic Division for handing over to SCAQA in Ministry with the signature of
Vice Chancellor
Director Centre for Internal Quality Assurance
Dean of the faculty